



HISTORIC TOWN OF EATONVILLE, FLORIDA

COMMUNITY REDEVELOPMENT AGENCY

SPECIAL MEETING MINUTES

Thursday, October 3, 2024, at 5:30 PM

Town Hall (Council Chambers) – 307 E. Kennedy Blvd

SPECIAL NOTICE: These meeting minutes are presented in an abbreviated format intended as a public record discussion of stated meeting according to the Florida's Government-in-the-Sunshine law. Meetings are opened to the public, noticed within reasonable advance notice, and transcribed into minutes for public record. ***Audio Recording are available through the Town's website on the Board Agenda Page.*

CALL TO ORDER – Chair Randolph called the meeting to order at 5:30 p.m.

ROLL CALL – Quorum was established through roll call by Town Clerk.

Director Williams arrived after Roll Call

Director Washington stepped out during the roll call

PRESENT: (7) Chair Wanda Randolph, Vice-Chair Donovan Williams, Director Tarus Mack, Director Rodney Daniels, Director Theo Washington, Director Ruthi Critton, Director Angie Gardner

STAFF: (4) Veronica King, **Town Clerk;** Nichole Washington **HR Specialist,** Tynisha Dunnell, **Public Works;** Stanley Murray, **Police Chief**

INVOCATION AND PLEDGE OF ALLEGIANCE

Chair Randolph led the invocation through a Moment of Silence followed by the Pledge of Allegiance

SCHEDULED INTERVIEWS FOR THE EXECUTIVE DIRECTOR'S POSITION:

Scheduled applicants of interest had thirty minutes each to be interviewed by the CRA Board of Directors, there were four interviews conducted in which the board member had an opportunity to ask each candidate a series of pre-determined questions.

Nichole Washington (HR Specialist) explained the interviewing process, it is structured Question and Answers session of about 7 to 8 pre-determined questions asked by the HR Specialist At the end of the questioning, each board member will have a chance to do any follow up questions that they deem necessary to each candidate. Thereafter, there will be a discussion. There may be rescheduling of those candidates unable to attend today's interviews, to be determined by the board. The board members are asked to monitor the time with respect and no interruption of other directors. Each candidate will be in the lobby and will be escorted in for the interview and escorted out once the interview is completed. The directors can have candid discussions without the candidates being in the room. (Chair Randolph) there are some investigations that are pending such as background checks, etcetera, this is one of the reasons why there may be a hold, October 9, 2024, next Wednesday is the proposed date for the next special meeting, can do the selection at the next CRA meeting scheduled for October 17, 2024. (Councilman Mack) there has been enough time to prepare and get ready for this considering the time frame when the position was supposed to be filled, we are behind the eight ball in hiring an executive director. No background checks have been done on any candidates, this will come later in the process, once there is a conditional offer made, a background check and drug test will be done, if everything comes back clean, the individual can start. There will not be a vote tonight, only a discussion, the chair will lead the discussion of who the board sees should be the top three candidates. if there is not any postponement of the interviews or not a second round, it is believed that the CRA meeting on the 17th is when the vote will take place, the board members can ask up to two to three additional questions.

The pre-determined questions that were asked are:

1. (Experience) How do your previous experiences align with the agency’s mission to revitalize the community? Can you describe a Community Redevelopment project you’ve been involved in and your role in its success?
2. (Community Engagement) Imagine a situation where a community member disagrees with a proposed redevelopment plan. How would you approach the conversation and address their concerns?
3. (Communication) How do you adjust our communication approach when speaking to technical experts versus community residents? How would you respond to a media inquiry about a controversial redevelopment project?
4. (Conflict Resolution) Describe a challenging conflict you encountered in a previous role and the steps you took to find a mutually beneficial solution.
5. (Organization) Given the agency’s current challenges, what would be your top three priorities in the first 90 days?
6. (Soft Skills) Can you describe a time when you had to adapt your approach to a challenging situation due to unexpected circumstances?

The interviews were conducted in the order below.

Onya Bates (Zoom)	Interview was scheduled and held at 5:45pm by zoom
Michael Johnson	Interview was scheduled and held at 6:15pm Face-to- Face
Lavon Bracy Davis	Interview was scheduled and held at 6:45pm Face-to- Face
Juliet Briggs	Interview was scheduled and held at 7:15pm – Withdrew their application
Allie Braswell	Interview was scheduled and held at 7:45pm – Withdrew their application
Meredith Meyers	Interview was scheduled and held at 7:15pm Face-to- Face Interview time was adjusted from the original time of 8:15pm due to a cancellation.

COMMENTS

Director Mack - Suggest that we move forward without rescheduling the candidates that are not present.


Chair Randolph - In agreement that we need to move forward with the candidates who made sacrifices to be here, not under any obligation to extend an interview for those who could not be here; planning on having another meeting on Wednesday, October 9, 2024, 6pm to complete the hiring process (Councilman Mack is unavailable), by consensus of the board, we will come back at the next CRA Meeting (October 17th) to present an Executive Director.

Town Clerk (Veronica King) - Need residents to serve on a board, the board of adjustment, if you know of anyone that you can recommend, please send them to me or to the website to complete the information form, would love to bring recommendations before council at the next meeting schedule October 15, 2024, the form is available at the front desk, on the website, they can call the clerk for the form to be emailed.

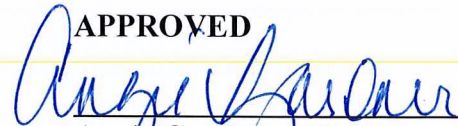
Director Critton - Will there be any ramifications for not allowing or extending an opportunity to reschedule interviews to those who were not able to interview tonight (No, there will be no ramifications), there were concessions made to both applicants to participate by zoom, which was declined.

ADJOURNMENT - Chair Wanda Randolph Motions for Adjournment of Meeting (**Moved** by Director Mack; **Second** by Director Critton ; **AYE: ALL; MOTION PASSES. Meeting Adjourned at 8:06 P.M.**

Respectfully Submitted by:



 Veronica L King, Town Clerk

APPROVED


 Angie Gardner, Chair