

**RESOLUTION #CRA-R-2024-29**

**A RESOLUTION OF THE BOARD OF DIRECTORS OF THE TOWN OF EATONVILLE COMMUNITY REDEVELOPMENT AGENCY (TOECRA), EATONVILLE, FLORIDA, BOARD OF DIRECTORS AUTHORIZING THE CHAIR TO ACT AS EXECUTIVE DIRECTOR OR ASSUME ADMINISTRATIVE FUNCTION FOR A MAXIMUM OF 30 DAYS AFTER A RESOLUTION PASSED BY THE CRA BOARD FOR THE PURPOSE OF MAINTAINING THE DAY-TO-DAY DUTIES OR UNTIL AN EXECUTIVE DIRECTOR IS HIRED BY THE TOECRA Board PROVIDING FOR CONFLICTS, SEVERABILITY, AND AN EFFECTIVE DATE.**

**WHEREAS**, the members of the governing body and two (2) additional members from the taxing authorities serve as Directors of the Agency; and

**WHEREAS**, such members constitute the head of a legal entity, separate, distinct, and independent from the governing board of the County and Municipality; and

**WHEREAS**, the TOECRA Board of Directors do hereby desire to adopt a resolution authorizing the Chair to act as Executive Director or assume administrative function for a maximum of 30 days after a resolution passed by the CRA Board for the purpose of maintaining the day-to-day duties or until an Executive Director is hired by the TOECRA Board:

**NOW THEREFORE BE IT RESOLVED BY THE TOWN OF EATONVILLE  
COMMUNITY REDEVELOPMENT AGENCY OF EATONVILLE, FLORIDA,**

**SECTION ONE: AUTHORIZE:** TOECRA Board of Directors do hereby adopt a resolution (CRA-R-2024-29) authorizing the Chair to act as Executive Director or assume administrative function for a maximum of 30 days after a resolution passed by the CRA Board for the purpose of maintaining the day-to-day duties or until an Executive Director is hired by the TOECRA Board.

**SECTION TWO: POLICIES:** The TOECRA Chair acting as Executive Director shall be responsible for carrying out the policies established by the TOECRA and shall have general supervision over, and be responsible for, the performance of the day-to-day operations of the TOECRA.

**SECTION THREE: DUTIES:** The TOECRA Chair acting as Executive Director shall perform the duties of setting and preparing the meeting agendas, overseeing the fiscal operations, preparing the annual budget for TOECRA approval, designate a meeting time to discuss and adopt an annual budget prior to the end of the fiscal year pursuant to Chapter 218, Florida Statutes; and

**SECTION FOUR: HIRE:** The Executive Director of the TOECRA, with the approval of the TOECRA, may hire, retain, and engage such employees, agents, consultants, experts, attorneys, and specialists, as deemed necessary. Unless otherwise noted; and

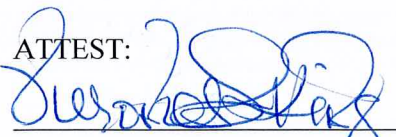
**SECTION FIVE: CONFLICTS:** All Resolution or parts of Resolutions in conflict with any other Resolution or any of the provisions of this Resolution are hereby repealed.

**SECTION SIX: SEVERABILITY:** If any section or portion of a section of this Resolution is found to be invalid, unlawful or unconstitutional it shall not be held to invalidate or impair the validity, force or effect of any other section or part of this Resolution.

**SECTION SEVEN: EFFECTIVE DATE:** This Resolution shall become effective immediately upon its passage and adoption.

PASSED AND ADOPTED this 18 day of July 2024.

  
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Wanda Randolph, Chair

ATTEST:  
  
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Veronica L. King, Town Clerk