



HISTORIC TOWN OF EATONVILLE, FLORIDA

COMMUNITY REDEVELOPMENT AGENCY

MEETING MINUTES

Tuesday, May 30, 2024, at 6:30 PM (Rescheduled Date)

Town Hall (Board Chamber) - 307 E Kennedy Blvd. 32751

SPECIAL NOTICE: These meeting minutes are presented in an abbreviated format intended as a public record discussion of stated meeting according to the Florida's Government-in-the-Sunshine law. Meetings are opened to the public, noticed within reasonable advance notice, and transcribed into minutes for public record. ****Audio Recording are available through the Town's website on the Board Agenda Page.**

CALL TO ORDER – Chair Randolph called the meeting to order at 6:30 p.m.

ROLL CALL – Quorum was established through roll call by the Town Clerk

PRESENT: (7) Chair Wanda Randolph, Vice-Chair Donovan Williams, Director Tarus Mack, Director Rodney Daniels, Director Theo Washington, Director Angie Gardner, Director Ruthi Critton

STAFF: (4) Shaniqua Rose (Present by Zoom), CRA Executive Director, Veronica King, Town Clerk, Greg Jackson, Attorney; Katrina Gibson, Financial Director

INVOCATION AND PLEDGE OF ALLEGIANCE

Chair Randolph led the invocation through a Moment of Silence followed by the Pledge of Allegiance

**After the Pledge of Allegiance, Chair Randolph gave an introduction statement as the new CRA Chair and spoke on meeting protocols.

CITIZEN PARTICIPATION – (2)

Angela Thomas – Addressed concerns with agenda item eight (41 Lincoln Blvd.)

Angela Johnson – (Provided a copy of Winter Park's Residential Driveway Grant Guidelines and Application) Addressed concerns with agenda item eight (41 Lincoln Blvd.); spoke on the ring camera initiative and the possible need to assist with internet service; asked for clarity on positions in the budget.

PRESENTATION – Executive Director acknowledged and presented the May 2024 Business of the Month award to Bagel King Wholesale Bakery – No representative present

CONSENT AGENDA: Chair Randolph motion to **APPROVE** Consent Agenda Approving CRA Board Meeting Minutes for 4-18-2024; **moved** by Director Washington; **second** by Director Gardner; **AYE: ALL, MOTION PASSES.**

BOARD DISCUSSIONS:

Discussion of the TOECRA Bylaws – Request a workshop; Board of Directors will email their recommendations to the Executive Director; Executive Director will send an email; agenda items are due on Friday.

Discussion of the TOECRA and Town of Eatonville Interlocal Agreement – Vice Chair Williams expressed concerns of the town having too much control over the CRA Agency, such as with the agency's financials, Gibson spoke on the town's responsibility and the responsibility of the former fiscal coordinator; Executive Director currently writes the grants, grants mentioned were the policing grant, grant for the club Koha project, and the 5.9 Infrastructure grant; Board of Directors will email their recommendations to the Executive Director.

Discussion of the TOECRA Attorney's Current Status with the CRA Agency – Item was brought to the board due to expressed concerns from Director Gardner and Vice Chair Williams, Executive Director expressed concerns with response and communications with the CRA Attorney; Attorney Jackson confirmed that he requested that this item be put on the agenda.

Discussion of the TOECRA Financials – By consensus of the board, this item did not need further discussion due to prior conversation when discussing the interlocal agreement.

BOARD DECISIONS:

Approval of Resolution CRA-R-2024- 17 Approving a Demolition Assistance Program funding agreement with property owner of 114 Washington Avenue in the amount of three thousand one hundred ninety-two dollars and fifty cents (\$3,192.50) (Preamble Read) **Chair Randolph motion** to **APPROVE** Resolution CRA-R-2024- 17 Approving a Demolition Assistance Program funding agreement with property owner of 114 Washington Avenue in the amount of three thousand one hundred ninety-two dollars and fifty cents (\$3,192.50; **moved** by Director Mack; **second** by Director Daniels with discussion; **AYE: ALL, MOTION PASSES.** **Discussions/Comments:** Discussed the budget coming before the board for each individual applicant.

Approval of Resolution CRA-R-2024-18 Approving a septic to sewer funding agreement with the property owner of 41 Limcoln Blvd in the amount of three thousand nine hundred ninety dollars (\$3,990.00). (Preamble Read) **Chair Randolph motion** to **APPROVE** Resolution CRA-R-2024-18 Approving a septic to sewer funding agreement with the property owner of 41 Limcoln Blvd in the amount of three thousand nine hundred ninety dollars (\$3,990.00); **moved** by Director Mack; **second** by Director Critton w/ discussion **Discussions/Comments:** consider offering a loan; recommend tabling this item for further discussion before voting due to information provided through public comments; there are two options: to condemn the property or get property on the sewer line; (Ms. Ohara) family representative spoke on the issue of the property (no running water) and the current issues within the family (**Previous actions rescinded**); **Chair Randolph motion** to **TABLE** Resolution CRA-R-2024-18; **moved** by Director Critton; **second** by Director Daniels **AYE: ALL, MOTION PASSES.**

Approval of Resolution CRA-R-2024- 19 Approving funding for a special event on May 25th, 2024, in the amount of two thousand five hundred dollars (\$2,500.00); (Preamble Read) **Chair Randolph motion** to **APPROVE** Resolution CRA-R-2024- 19 Approving funding for a special event on May 25th, 2024, in the amount of two thousand five hundred dollars (\$2,500.00). **moved** by Director Mack; **second** by Director Critton; **Discussions/Comments:** Statement indicating that the event was funded by a private sponsor (non-profit); inquired as to if the CRA could fund this type of event (Legal) Yes, as long as the criteria in the CRA Plan is met (1997 Plan, Goal #3); funds allocations were discussed as to funds coming from promotional activities or by creating a budget line; the event did not have to come before the board due to the procurement process, further discussion on changing the amount the amount to be funded (\$1700 instead of \$2500); flyers were distributed; (**Previous actions rescinded**); **Chair Randolph AMENDED motion** to **APPROVE** Resolution CRA-R-2024- 19 Approving funding for a special event on May 25th, 2024, in the amount of seventeen hundred dollars (\$1,700.00); **AYE:** Director Washington, Director Gardner, Vice Chair Williams, Director Mack; **NAYE:** Director Daniels, Chair Randolph, Director Critton, **MOTION PASSES.**

Approval of Resolution CRA-R-2024- 20 Approving a funding agreement for the Paint, Plant, and Pave Program at 213 Calhoun Avenue in the amount of Five Thousand Dollars (\$5,000). (Preamble Read) **Chair Randolph motion** to **APPROVE** Resolution CRA-R-2024- 20 Approving a funding agreement for the Paint, Plant, and Pave Program at 213 Calhoun Avenue in the amount of Five Thousand Dollars (\$5,000); **moved Director Gardner; second by Director Mack; AYE:** Director Gardner, Director Daniels, Vice Chair Williams; Director Washington; Director Critton, Director Mack; **NAYE:** Chair Randolph; **MOTION PASSES.**

Discussions/Comments: There are no prohibition for roof repairs; would like to consider providing stipulations in the program; consider the insurance when there is a roof repair.

Approval of Resolution CRA-R-2024-21 Approving a Special Events Grant Program policy. (Preamble Read) **Chair Randolph motion** to **APPROVE** Resolution CRA-R-2024-21 Approving a Special Events Grant Program policy; **moved Director Mack; second by Director Washington**; **AYE:** Chair Randolph, Director Gardner, Vice Chair Williams; Director Washington; Director Critton, Director Mack; **NAYE:** Director Daniels; **MOTION PASSES.** **Discussions/Comments:** Copy of the City of Orlando Special Events Program was provided.

Approval of Resolution CRA-R-2024-22 Adopting Budget Amendment Two for Special Events Grant Program funding. (Preamble Read) **Chair Randolph motion** to **APPROVE** Resolution CRA-R-2024-22 Adopting Budget Amendment Two for Special Events Grant Program funding; **moved Director Washington; second by Director Mack** with question; **AYE:** Chair Randolph, Director Gardner, Vice Chair Williams; Director Washington; Director Critton, Director Mack; **NAYE:** Director Daniels; **MOTION PASSES.** **Discussions/Comments:** Can fund up to \$40,000 for the program and \$4,000 maximum per event; discussed creating a budget line moving \$40,000 from Infrastructure.

Approval of Resolution CRA-R-2024- 23 Approving Renovations to 225 W. Kennedy Blvd. (Preamble Read) **Chair Randolph motion** to **APPROVE** Resolution CRA-R-2024- 23 Approving Renovations to 225 W. Kennedy Blvd; **moved Director Mack; second by Director Critton** with question; (**Previous actions rescinded**) **NO ACTION TAKEN.** **Discussions/Comments:** A Site Plan was provided in consideration of a Neighborhood Policing Center; CRA cannot move forward on this item.

BOARD REPORTS:

Executive Directive (Shaniqua Rose) – No Report

Attorney (Greg Jackson) – No Report

Clerk - No Report

Director Angie Gardner – Request copies of the Human Resource documents to be returned.

Director Theo Washington – Spoke on the Stogies at Sunset; will be coordinating more events.

Director Donovan Williams – No Report

Director Ruthi Critton – No Report

Director Tarus Mack – Addressed the Executive Director about being more responsive with emails; in favor of the CRA having an independent board, want to bring back to this board

Director Rodney Daniels – Infrastructure is a need in the town; mentioned that Orange County did an investigation on the CRA having an independent board; addressed the separation of representing attorneys for the town and the CRA, expressed appreciation for Attorney Jackson, Request: How many CRA inquires went to the town attorney; inquired about the demolition program in the Orange County areas; addressed the Executive Director about dependability and email communications.

Vice Chair Wanda Randolph – Want to get with the Executive Director to clarify the duties of the Chair, want to be informed, and want to the Executive Director’s work schedule (requesting a meeting); expressed concerns about the cancellation of the May 16th regular scheduled CRA meeting; Inquired about the accountability and performance assessment of the Executive Director; reiterated the need to give everyone an opportunity to speak without talking over each other.

ADJOURNMENT Chair Angie Gardner Motions for Adjournment of Meeting (**Moved** by Director Mack; **Second** by Director Critton; **AYE: ALL, MOTION PASSES. Meeting Adjourned at 9:53 P.M.**

Respectfully Submitted by:



Veronica L King, Town Clerk

APPROVED



Wanda Randolph, Chair