



COMMUNITY REDEVELOPMENT AGENCY  
BOARD OF DIRECTORS- ZOOM MEETING  
MINUTES  
AUGUST 18, 2020  
6:30 P.M.

**MEMBERS PRESENT:** Chairman Donovan Williams, Vice Chairman Michael Reece, Director Marilyn Davis-Sconions and Director Kathy Baldwin.

**Also, in attendance:** Michael Johnson, **CRA Director**, Attorney **Jaimon Perry**; Paula Bradshaw, Accounting, and Brian Clarke.

Chairman Williams called the CRA Board of Directors Meeting to order at 6:39 PM, Director Williams led the Prayer followed by the Pledge of Allegiance.

- I. CALL TO ORDER VIA ZOOM CALL**
- II. INVOCATION & PLEDGE OF ALLEGIANCE**
- III. PRESENTATION AND AWARDS**
  - A. Review of June 2020 Financials (P. Bradshaw).
  - B. Review of July 2020 Financials (P. Bradshaw)

Ms. Bradshaw: in your packets are the June and July financial statements, this includes the TD Bank Statements, as well as the monthly bank reconciliations and the general ledger, all the details can be found on the general ledger. Director Sconions asked the second page; 2403 regarding refunds deposited. Mrs. Bradshaw responded, we started processing payroll for the Executive Director, with ADP that was the first payroll run, there was a couple of times that were trying to process the payroll and it didn't go through. Look at the second page will show the debits were made, then you will see where they were refunded on the first page for the exact amounts, minus the taxes. Chairman Williams asked Mrs. Bradshaw for an update on the Audit? Mrs. Bradshaw replied, we have reached out to two (2) CPA auditing firms; both have submitted proposals for a bank audit, only going back to 2016 to current. Both proposals will be reviewed, once we have decided on the firm, they will start, it should take 60-90 days to complete the audit. Director Sconions asked why only the bank draft audit? Mr. Johnson replied, the Mayor has stated several times that there should be a forensic audit of the CRA, so we are doing a forensic audit of the Bank Accounts. Although the Mayor has used the term forensic audit on several occasions, he is not aware that we are moving forward. Chairman Williams asked Mr. Johnson has he

received all the statements from the Town on all accounts. Mr. Johnson replied, today we received documents, but have not gone through them.

#### **ADMINISTRATIVE/BOARD OF DIRECTORS DECISION- N/A**

#### **IV. CONSENT AGENDA**

- A. Approval of June 16, 2020 Zoom Meeting Minutes.**
- B. Approval of Special Session July 30, 2020 Meeting Minutes.**

Motion by Director Baldwin to approve the July 30, 2020 Special Session Minutes, the motion was seconded by Chairman Williams, AYE: **ALL, MOTION PASSES.**

Motion by Director Baldwin to approve the June 16, 2020 Meeting Minutes; **AYE: ALL, MOTION PASSES.**

#### **V. OLD BUSINESS ACTION ITEMS**

#### **VI. NEW BUSINESS ACTION ITEMS**

- A. Amending B.O.D. Meeting Schedule. (Discussion Only)**

#### **VII. BOARD OF DIRECTORS REPORT**

**Director Baldwin-** No report, but a comment: extremely proud of the brochure that was delivered to me, very impressive, good reflection of what the Board is trying to accomplish, very professional, appreciate this.

**Director Sconions-** NO REPORT

**Chairman Williams-** NO REPORT

**Vice Chairman Reese-** NO REPORT

**Mr. Johnson-** CRA Summer Newsletter is out; there a court hearing scheduled for 8/26/2020, regarding the injunction, housing loan program; evidentiary hearing is scheduled for next Wednesday. We are working on an Affordable Housing Presentation, will need to work with the Town Council on some logistics and financial issues. Once the spread sheet is completed regarding the Trust Fund based upon State Audit Finding, the Interlocal Agreement, all those issues; a lot of numbers; Mrs. Bradshaw has taken the time to calculate, I will be requesting a joint meeting with this Board and the Town Council to seek some resolution on how we can move forward to address these issues; they are compounding every day. There is an issue with \$322,000 from the Trust Account, we have not received any records pertaining to that trying to get this cleared. Director Sconions asked Mr. Johnson how long has he been asking for these records? Mr. Johnson replied, he is not sure what he received today, but we have been asking for

records since July 2019. Director Sconions stated that if the records are not in the information that was received already, we need to find out from legal what we need to do, we need to move on. Mr. Johnson stated he has talked to Attorney Perry regarding maybe sending out a letter of demand for those documents. I did speak with the Clerk today, she has forwarded our records request, and has been trying to get the information herself too. Mr. Johnson stated we are looking at the project for the Denton Johnson Park; we have interviewed both applicants, with an invitation to negotiate, we are doing one (1) follow-up interview to decide who will be the prime contractor to develop the project, TD Banks is working on the finances, putting together the finance package, once they have all that we will move forward. I have spoken with two (2) of the Council members today regarding the Interlocal Agreement, the fact that they have not made their payments per the term of the Agreement, they will be addressing this issue again tonight, also, they have not complied with the Mainstreet Agreement. Spoke with a gentlemen Ennis Davis, he is familiar with Eatonville, he is a relative of the Vereen family. He is the go-to guy for Historical Research, he does all the African American Heritages. He is going prepare our application for the National Register; Eatonville is not the register of Historic Places. This will not cost anything for his efforts. We are working everyday to keep things going, I do need to set-up individual meetings each Board member to get your feedback on the CRA Plan; ideas and priorities you think are important.

**Attorney Perry-** the hearing on scheduled for August 25, 2020 at 1:30 PM.

**Paula Bradshaw-** NO REPORT

**Brian Clarke-** NO REPORT

Motion by Director Sconions to adjourn, the motion was seconded by Vice Chairman Reese.

**VIII. ADMINISTRATIVE REPORT-**

**IX. MOTION FOR ADJOURNMENT- 6:40 PM**

**RESPECTFULLY SUBMITTED BY**

**Cathlene Williams, Town Clerk**