



COMMUNITY REDEVELOPMENT AGENCY  
SPECIAL SESSION MEETING  
MINUTES  
DECEMBER 5, 2017  
5:30 P.M.

**PRESENT:** Chairman Eddie Cole, Director Theo Washington, Director Rodney Daniels; Director Brent Gardner, Director; Tarus Mack and Director, Marilyn Davis-Sconions (telephone). **Also in attendance:** CRA Attorney Greg Jackson, Cathlene Williams, Town Clerk, Abu Canady, Public Works Director and CRA Director, James Benderson.

**ABSENT:** Vice Chairman Donovan Williams.

Chairman Cole called the CRA Meeting to order at 5:30 PM, followed by Prayer and the Pledge of Allegiance.

- I. CALL TO ORDER AND VERIFICATION OF QUORUM**
- II. INVOCATION & PLEDGE OF ALLEGIANCE**
- III. PRESENTATIONS**
- IV. CONSENT AGENDA**
- V. HEARINGS**

**A. Old Business**

- i. Park Place Generator Proposals (Action).** On October 17, 2017, the Board of Directors approved staff to work in corporation with Public Works to solicit quotes for replacement of the Park Place lift station generator, the submitted proposals were submitted by Public Works Staff; the following proposals were submitted; Grassland Electrical for \$28,750; Prime Electric; \$78,940; staff is asking for approval to allocate funding for 90% cost of the generator. In the best interest of the Town of Eatonville to leverage our assets by cost sharing of key infrastructure upgrades, for future and existing upgrades; the Town has current emergency measures in place. Staff is requesting approval of funding to upgrade 90% of the

cost of the generator for Park Place lift station; to be awarded to the most responsible vendor; within (90) days of approval. Chairman Cole asked for the pricing sheet from Mr. Benderson; Mr. Benderson replied the prices are highlighted. Director Washington asked Mr. Benderson has a decision been made? Mr. Benderson replied the company that will be able to respond in a reasonable time, will be the company that he recommends; Chairman Cole replied it will be the boards decision to choose the company, we do not want to go over the \$55,000. Director Sconions stated the proposals submitted should include the scope of work, this would give a general idea of how much this would cost. Everyone was given the same scope of work, that is to furnish and install a generator capable of powering the pumps at the Park Place lift station; the same scope was given to everyone in order to do the project, as stated by Mr. Canady. The primary focus of the scope is to furnish and install; this was to be included as apart of their bid. Director Washington asked Mr. Benderson are we picking the company tonight, or just allocating funds? Mr. Benderson explained to the Board that once we receive the new lift station, we will take the existing generator, and move it to another location. Mr. Benderson stated to the Board that he would recommend Prime, Inc., for the job. Director Mack commented that for the future, if we are going to do something like this long term, is this project is going to be a temporary fix, we should save as much money as we can to get the same quality of work. How do we know the old generator works, if this is a temporary fix; as asked by Director Sconions. Mr. Benderson replied that the list station will be re-done, this does not have anything to do with the generator. The goal is to set aside the \$55,000 for the generator to be installed; the motion to approve the funds of \$55,000 for the purposes of installing the Park Place Lift Station with 90% of the cost of the generator, not to exceed \$55,000, for Prime Construction, with the funds to come from the CRA Budget for the installation of the generator at the Park Place lift station, with the remainder 10% coming from the Town; as motioned by Director Washington, and seconded by Director Daniels;  
**AYE: ALL MOTION PASSES.**

## **B. New Business**

i. **Lake Lovely Area Speed Hump Request (Action)- NO ACTION BY THE BOARD**

ii. **Enhanced Code Enforcement (Information)**

### **1. Continuing Service Agreements**

a. **Grass Cutting, Demolition, Code Enforcement-** private companies to assist with code enforcement; i.e., grass cutting, above and beyond what we normally do, this is posted on the

web site. Director Sconions indicated that she would like to read the continuing services contract; Mr. Benderson stated no action is needed on this tonight.

**VI. STAFF AND LEGAL REPORT**

**VII. BOARD OF DIRECTORS REPORT**

**Director Washington-** NO REPORT

**Director Daniels-** in the future, can we get work experience on potential contractors; Mr. Benderson replied; Yes we will provide this information.  
Email from Vice Chairman Williams, regarding the loan to the Town for the Generator; his comments were to give support for this; as stated by Mr. Benderson.

**Director Mack-** NO REPORT

**Director Gardner-** NO REPORT

**Director Sconions-** NO REPORT

**Attorney Jackson;** NO REPORT

James Benderson- 441 W. Kennedy Boulevard, has been demolished

**VIII. CITIZENS PARTICIPATION**

**IX. ADJOURNMENT-** Meeting adjourned at 6:24 PM.

**RESPECTFULLY SUBMITTED BY**

**Cathlene Williams, Town Clerk**