



COMMUNITY REDEVELOPMENT AGENCY
REGULAR MEETING
MINUTES
OCTOBER 16, 2018
5:30 P.M.

PRESENT: **Chairman** Eddie Cole, **Vice Chairman**, Rodney Daniels, **Director** Theo Washington, **Director** Brent Gardner; **Director** Marilyn Davis Sconions, and **Director** Tarus Mack.

Also, in attendance: **CRA Attorney** Greg Jackson, Cathlene Williams, **Town Clerk**, Jasmyne Reese, **Neighborhood Coordinator**, and **CRA Director**, James Benderson.

Chairman Cole called the CRA Meeting to order at 5:30 PM, Chairman Cole led the Prayer, followed by the Pledge of Allegiance.

- I. CALL TO ORDER AND VERIFICATION OF QUORUM**
- II. INVOCATION & PLEDGE OF ALLEGIANCE**
- III. APPROVAL OF THE SEPTEMBER 18, 2018 CRA MINUTES-** Motion by Director Sconions to approve the minutes, the motion was seconded by Director Mack; AYE: ALL, MOTION PASSES.

IV. CONSENT AGENDA

A. OLD BUSINESS

- I. Co-work space Support Resolution-** we anticipate the program to launch by the second quarter of 2019 staff is requesting permission to contribute \$15,000 to the co-work space for improvements, I have also included a draft Resolution; for the support co-work space operates in small businesses to start out, and with the Town pushing towards goals for the communities, we thought this would be a great opportunity to take advantage of the property that is currently not being utilized. Director Washington asked Mr. Benderson about the contract between the Town and the CRA? Mr. Benderson replied there is no contract on the building with the Town. Director Washington asked do we need to put something in place; this should have been done first, before this was brought to the

CRA, we need to show that we have a contract, so the Town is not liable or vice versa. Director Sconions asked Mr. Benderson who is he working with on this project. Mr. Benderson replied to Director Washington; we can do an Interlocal Agreement, this is not an issue, as we were looking for funding sources for this project, most of the people we spoke with, they wanted to have the commitment from the CRA and the Town to support this project. Chairman Cole states that if we have to, we will take the Interlocal Agreement on the Towns side first; I would encourage this board that when we have these concerns that we go ahead and let staff know within the two (2) weeks; we could get with both Attorneys to draft the document; this will be a win, win for both. Both Attorneys will get together and look at the Interlocal Agreement, this will be a win for both parties, I realize CRA and the Town are the same, with this in mind we can consider getting the Interlocal Agreement first. Chairman Cole asked Attorney Jackson, could this be approved pending the approval on the Town's side? Attorney Jackson replied contingencies and approvals are not unusual; that would be a contingency until and unless an Interlocal Agreement is entered into between the Town and the CRA, the \$15,000 will not be allocated to the CRA until the Agreement is in place. Director Washington asked for building plans, on how the offices will be laid out; Mr. Benderson replied this has not been done yet. Directors Sconions also would like to see the plans, and what condition is the building in now, and the building will be inspected. I don't have a problem with this, but I would like to see the Interlocal Agreement between the Town and CRA in place before we vote on this. Director Mack asked Attorney Jackson how soon we will have the Interlocal Agreement; Attorney Jackson replied he could have it completed tomorrow, and work with the Towns Attorney on this for completion. **Chairman Cole** recommended that Resolution #2018-7 be approved with the stipulation that the contract is approved on the other side which is the Town Council, there will be no money allocated until this is completed, I would like to put **this motion on the floor**, the motion was **seconded by Director Mack**; Director Sconions concern is doing things right, we need to see the contracts to read, before we approve them. Director Mack stated to Mr. Benderson that the CRA Board should have all information before we decide on an item. No further discussion; **AYE: ALL, MOTION PASSES.**

A. New Business

- i. Beautiful Yard November Award.** Winner is Marcus Davis, 246 GreensEnd Street, his yard is very eclectic, the landscape is nice, great diversity with the plants, the home is cute and clean, we want to ensure we identify the right homes in Catalina, this was one of the great ones. Chairman Cole stated he stopped by Ms. Gloria Jones house, she keeps her yard nice all the time, this

encourages other neighbors to keep their yards looking nice, seniors are getting more engaged with this, we may start having five (5) yards of the month.

- ii. **FY2017/18 Façade Grant Status Report-** Ms. Reece stated that 15 applications have been approved with a budget of \$30,000; of the 15 five (5) have been completed; four (4) have been deferred; four (4) have been denied, and two (2) are in progress, in your packets are the homes that were approved on certain things, and the homes that have been completed, denied, and deferred. Ms. St. Julien thanked the CRA for improving the quality of life for our residents; the CRA Board has risen to a value system that is more important than good times and dance, the support that you are giving and the respect from the citizens is very important. Ms. Tompkins, thanks to everyone that is here today, I am so grateful for this program, I needed a new toilet as I am getting older, the current one was too low for me, I heard about this program, and submitted by application, the program worked for me; thank the Lord for blessing me to see my 80th Birthday last week.
- iii. **Street Repaving Request Resolution-** staff is requesting funding for the repaving, not too exceed \$70,000 to support the resurfacing, several quotes are provided for your review; Eaton to West Street and Fitzgerald have been identified; the price will go through the procurement process. Chairman Cole put a motion on the floor to approve the \$70,000 funding re-pavement project, the money will come from the infrastructure budget; Motion by Vice Chairman Daniels, the motion was seconded by Director Mack; Director Sconions stated she is in favor of paving all the streets; this is for Eaton to West Street and Fitzgerald Street, is \$70,000 enough; Mr. Benderson replied with the quotes that were received, this price is in the range, we will go through the procurement process; **AYE: ALL, MOTION PASSES.**
- iv. **FY2018/2019 Budget Resolution-** Director Sconions- reviewing the travel and per diem, don't have a problem with this amount, it doesn't specify whether any board members can travel; how does this work. Mr. Benderson replied that CRA members can travel for CRA purposes. Director Washington, referred to line 20, interest earning, why is the zero dollars shown; Mr. Benderson replied he does not have the current figure; last year the amount was \$301.00. Director Sconions stated that the CRA Budget is not due until December, so if a member is requesting to have more time, I do not have a problem with it, I want to know the exact balance in the CRA. Director Mack states he has no problem with this item being tabled, since there are some concerns. Motion by Director Washington to table this item; the motion was seconded by Director Sconions; AYE: Directors; Sconions, Washington, Mack and Gardner; **NAYE: Chairman Cole, and Vice Chairman Daniels; MOTION PASSES.**

6. DIRECTORS REPORT

a. Project Summary Report

Director Washington- NO

Director Sconions- NO

Vice Chairman Daniels- thank you for letting me be your Vice Chair, at the next meeting I will probably be removed, the way things are going.

Director Mack- NO

Director Gardner- NO

Chairman Cole- the board has done a lot in the community, on the Council Agenda there is an agenda item to remove me as the Chairperson, but we will continue to move forward.

Attorney Report- I have been asked several questions as it relates to the removal of a board member from the CRA Board, I received numerous e-mails from the Chairman to the Executive Director, as well as a former elected official from the Town of Eatonville. The question is whether the Town Council can remove a board member through a resolution. I believe the proper process is removing a board member once they have been approved or appointed is not through a resolution by the Town. I understand the Town's attorney opinion differs from mine; my guide is the Florida Statutes; when the current member was appointed, there were questions regarding her eligibility that relates to being on the board; once appointed to the Board, the only way to remove that member is by following Florida Statutes, which can not be ignored. The board can do as it pleases, I am only a conduit for the Board, that person should not be removed because it violates the statute.

PUBLIC PERIOD- NONE

7. STAFF COMMENTS- NONE

9. ADJOURNMENT- Meeting adjourned at 6:51 PM.

RESPECTFULLY SUBMITTED BY

Cathlene Williams, Town Clerk